

C4[®] Software

Keeping the cleaning system on task & on time



makes creating job

Streamline the setup and implementation of Team Cleaning®



- Point & click space capture
- Space Inventory with total cleanable ft²
- Standardized specifications & production rates
- Real Time workload estimates
- Graphical workflow assignment
- Easily adaptable to multiple facility types

C4® Software takes your information and creates color coded Job Cards & Work Assignment Maps to provide strict instructions for each Team Cleaning Specialist.

To learn more or to schedule a demonstration visit www.teamcleaning.com

cards and maps easy

Job Cards & Work Flow Maps

Time guidance maintains integrity

Workflow is clearly defined

Quadrants allow efficient scheduling

Tasks are precisely explained

Floor plans color coded to match quadrants

Morning Starter
Specifications

Classroom

- D Empty waste receptacles and replace liners when necessary
- Clean and sanitize water coolers
- Spot clean inside and outside of soiled waste receptacles
- Spot clean horizontal surfaces to remove visible spills, smudges and dirt
- Spot clean all furnishings (desk tops, chairs)
- Spot clean door frames, doors and light switches to remove dirt
- Spot clean partition and office glass

Office

- M Dust window blinds
- S Damp mop floors thoroughly

Office

- W Empty waste receptacles and replace liners when necessary
- Spot clean inside and outside of soiled waste receptacles
- Spot clean horizontal surfaces to remove visible spills, smudges and dirt
- Low and high dust including all furnishings (desk tops, chairs)
- Spot clean door frames, doors and light switches to remove dirt
- Clean and sanitize water coolers
- Spot clean partition and office door glass

Office

- M Dust ceiling vents
- Dust window blinds
- S Damp mop floors thoroughly

Days Mon-Fri
Days TC, School Sample
Starter Job Card

| Task | Mon | Tue | Wed | Thu | Fri |
|----------|------------|------------|------------|----------|----------|
| 1 1126 | 8:00am D W | 8:00am D | 8:00am D | 8:00am D | 8:00am D |
| 2 1128 | | | | | |
| 3 1118 | | | | | |
| 4 1114 | | | | | |
| 5 1108 | 8:22am D | 8:09am D W | 8:09am D | 8:09am D | 8:09am D |
| 6 1106 | | | | | |
| 7 1111 | | | | | |
| 8 1115E | | | | | |
| 9 1115 | | | | | |
| 10 1115C | | | | | |
| 11 1115B | | | | | |
| 12 1115D | | | | | |
| 13 1115A | 8:31am D | 8:31am D | 8:18am D W | 8:18am D | 8:31am D |
| 14 1127F | | | | | |
| 15 1127D | | | | | |
| 16 1127C | | | | | |
| 17 1127B | | | | | |
| 18 1127A | | | | | |
| 19 1135E | | | | | |
| 20 1135D | | | | | |
| 21 1135C | | | | | |
| 22 1135B | | | | | |
| 23 1135A | | | | | |
| 24 1135 | | | | | |
| 25 1153 | | | | | |
| 26 1151 | | | | | |
| 27 1149 | | | | | |
| 28 1147 | | | | | |
| 29 1145 | | | | | |
| 30 1143 | | | | | |
| 31 1141 | | | | | |
| 32 1139 | | | | | |
| 33 1137 | | | | | |
| 34 1137A | | | | | |
| 35 1101 | | | | | |
| 36 1102 | | | | | |

FIRST FLOOR

● Refers to an area on the floor plan
■ Refers to a task or task set on the job card

The Power to Build Your System

Accurate
space
capture

Templates
accelerate
set up



Efficient
Specialist
Routing



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